

## Clinical Services, Nursing & Midwifery

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**Health**  
Hunter New England  
Local Health District

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Dear Colleagues

I am pleased to inform you that the John Hunter COVID-19 Vaccination Hub will now be accepting bookings for Practice Administrative staff in the Newcastle Greater Metropolitan area who are under the age of 50 years.

If you would like to book an appointment for a Pfizer BNT162b2 mRNA (Comirnaty) vaccination, please follow this guide:

Step	Instructions	QR Code
1	<p>Register via the <a href="#">NSW Health COVID Check in portal (CLICK HERE)</a></p> <p>Field entries:</p> <ul style="list-style-type: none"><li>• "Primary Category" – <i>Primary care or community health worker – Non NSW Health</i></li><li>• "Sub Category" – <i>General practitioners and practice staff</i></li><li>• "Where do you work?" – <i>Other</i></li><li>• "My employee ID" – <i>[blank]</i></li><li>• "Name of employer" – <i>[name of General Practice]</i></li></ul>	
2	<p>Send an email to <a href="mailto:HNELHD-COVIDClinicBookingChange@health.nsw.gov.au">HNELHD-COVIDClinicBookingChange@health.nsw.gov.au</a> (CLICK HERE) with your:</p> <ul style="list-style-type: none"><li>• <i>FULL NAME:</i></li><li>• <i>DATE OF BIRTH:</i></li><li>• <i>PRACTICE NAME:</i></li><li>• <i>PREFERRED DAY/TIME</i><ul style="list-style-type: none"><li>○ <i>Weekday (Monday - Friday) –</i></li><li>○ <i>Time (between 8am and 4pm) –</i></li></ul></li></ul>	

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If you have any questions, please send an email to the vaccination hub by [clicking here](#).



Please do not hesitate to contact me at anytime if you have any questions at all on 49214916 or [Elizabeth.Grist@health.nsw.gov.au](mailto:Elizabeth.Grist@health.nsw.gov.au)

Thank you  
Yours Sincerely



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